

RURAL MUNICIPALITY OF CORNWALLIS

Minutes of a Transportation Services Committee Meeting held in the Council Meeting Room of the Municipality on Tuesday, February 22, 2011.

PRESENT:

Committee Members:

Councillor Heather Dagleish, Ward Four
Councillor Emil Egert, Ward One
Councillor Bob Brown, Ward Two
Councillor Sam Hofer, Ward Three
Reeve Reg Atkinson, ex officio

Public Works Present:

Pete van Lankvelt, Supervisor

Administration Present:

Chief Administrative Officer, Donna Anderson

CALL TO ORDER – Chair Councillor Heather Dagleish

The meeting was called to Order at 3:40 P.M.

Agenda

Egert/Atkinson

That the agenda be adopted as amended.

Carried

Communications with Public Works

A discussion was held regarding communications with public works. Email works well, however there may be a time delay for when the email is received. Reeve Atkinson suggested using instant messaging / text messaging between blackberries as a faster way of communicating more emergent messages.

Atkinson/Hofer

That Administration be requested to investigate a two-way FM radio system for the graders / public works department.

Carried

Mail Boxes

Pete informed the committee that Canada Post has a policy in place which states that mail boxes should be placed 50 feet from intersections. He would like to see the Municipality adopt a similar policy with the distance being set at 80 feet to 100 feet from the intersection. He noted that Brandon Sun has been working with Public Works and these boxes are no longer an issue.

Egert/Brown

That a recommendation be forwarded to Council to look at the adoption of a by-law which will set the set back distances for mail boxes and/or Brandon sun boxes.

Carried

Seasonal Public Works or Relief Operator

Concerns were discussed regarding the availability of the seasonal and relief operator. A discussion was also held regarding the road condition / problem areas being communicated to the grader supervisor for follow-up.

Atkinson/Egert

That for 2011 Councillors will inspect their own ward roads and report the conditions to the CAO.

Carried

Policy on pushing back snow on Private Lanes

The Chair and CAO will work on a policy to bring forth to Council.

Trees and Shrubs on Municipal Right of Way

Councillor Brown indicated that this has become an issue which has been made even more evident with the snow accumulation this year. A recommendation is to have the grader operators and public works identify the areas which need to be cleared.

Casual Quarry Permit

The committee reviewed a casual quarry permit application which has been received by administration, no concerns.

Job Descriptions

The public works job descriptions will be forwarded to the personnel committee for review.

ADJOURNMENT

Adjourn time: 5:25 P.M.

Approved: _____, 2011

Chair

Chief Administrative Officer