

THE RURAL MUNICIPALITY OF CORNWALLIS

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| Reference: General Municipal | Classification Policy |
| Subject: Accessibility Plan | Pages 1 |
| Authority: Accessibility for Manitobans Act | Effective Date December 31, 2019 |
| Approved December 17, 2019 | File Reference 1100.201 |

PURPOSE

The Municipality of Cornwallis is committed to ensuring equal access and participation for all people, regardless of their abilities. We are committed to treating all people in a way that allows them to maintain their dignity and independence. We believe in inclusion.

We are committed to meeting the needs of people who face accessibility barriers by identifying, removing and preventing these barriers and by meeting requirements of The Accessibility for Manitobans Act.

PRINCIPLES

As per attached Accessibility Plan

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|-----------------------------------|-------------------------------------|
| | <i>Reeve</i> |
| <i>Resolution No 2019/262</i> | <i>Chief Administrative Officer</i> |

Accessibility Plan

RM of Cornwallis

Date of approval:

December 17, 2019

Years Applicable:

January 1, 2020 – December 31, 2021

Rural Municipality of Cornwallis:

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Reeve signature: _____

Date: _____

Statement of commitment

The Municipality of Cornwallis is committed to ensuring equal access and participation for all people, regardless of their abilities. We are committed to treating all people in a way that allows them to maintain their dignity and independence. We believe in inclusion.

We are committed to meeting the needs of people who face accessibility barriers by identifying, removing and preventing these barriers and by meeting requirements of The Accessibility for Manitobans Act.

Organizational overview

Overview of Programs and Services:

Formed through the authority of the Province of Manitoba, the Municipality of Cornwallis is responsible for the delivery of local services, facilities, safety and infrastructure for residents within its boundaries including:

- Roads
- Garbage and recycling collection
- Fire protection and emergency measures services
- Collection of municipal and school taxes
- Municipal elections
- Other government services [planning, economic development, tourism, traffic, transportation services, animal control services, etc.]

Policies and by-laws

- Accessible Customer Service Policy

Achievements

- Cleared clutter from hallways and corridors in municipal facilities
- [Access Offer](#) sign is placed at reception desk to let residents know that we provide accessible services.

- We offer a variety of accessible payment options for utility bills, tax bills and other fees, including meeting people in their vehicles to collect payments
- and/or provide information, as well as “at home” options: TIPP payments, telebanking online and mail.

Actions

1. Make our completed 2020 and 2021 Accessibility Plan and Accessible Customer Service Policy available to the public

Timeline: By December 31, 2019

2. Install temporary ramps at municipal facilities to address physical barriers created by steps.

Timeline: By December 31, 2020

3. Add accessibility information, policies and procedures to regular staff training and orientation.

Timeline: By December 31, 2020

4. Complete staff, volunteer and Council participation in [online accessibility training](#).

Timeline: By December 31, 2020

5. Begin to assess existing employment policies for accessibility, and plan for changes that may be needed for future compliance with the Accessible Employment Standard.

Timeline: By December 31, 2020

6. Implement changes needed to comply with the Accessible Employment Standard.

Timeline: By December 31, 2020

7. Provide all publications and notifications in large font and provide them in alternate formats, on request.

Timeline: By December 31, 2020

8. Offer accessible municipal elections by:

- Using physically accessible voting locations, including designated parking.
- Allowing election officials to take a ballot outside the voting location, e.g. to a car.
- Permitting voters to bring a support person to assist with marking their ballot.
- Ensuring election material follows [CNIB Print Guidelines](#).
- Providing magnifiers at voting locations, and providing alternate formats on request, such as offering Braille or having information read aloud.
- Permitting service animals in voting locations, unless excluded by law.
- Providing accessible customer service training to all election officials.
- Offering to respond to accommodation requests related to municipal election events, such as candidate debates.

9. Monitor progress in implementing this Accessibility Plan to help update future plans.

Timeline: Quarterly