

2013



CORNWALLIS POLICE BOARD

2013 ANNUAL REPORT

It is our pleasure to introduce the Board's 2013 Annual Report for the Cornwallis Police Board. The Board's most important functions are to provide civilian oversight and governance of the Department and work with the Chief Constable to ensure our communities are safe and secure.

1 BACKGROUND

The Rural Municipality of Cornwallis contains approximately 500 square kilometer and 4400 residents.

The RM has had its own police force for over 30 years consisting of one chief constable.

The Chief Constable enforces municipal By Laws, Provincial Statutes, and the Highway Traffic Act and interacts with and assists the RCMP, Military Police and City of Brandon police department.

At the regular council meeting on December 18, 2012 Councillor Ward Greer was appointed as Councillor Representative and chairperson. The municipal at large representative Charles Elliot was nominated by the Reeve, Reg Atkinson and appointed to the board vice chair position. The appointee by and for the Province of Manitoba to the board is Mrs. Maureen Cousineau.

The board struggled at the beginning with personnel changes to the board due to employment changes of board members. In April 2013 Mr. Greer resigned and Kurt Wasserberg was appointed in his place. In Oct. 2013 the board settled in to the final composition it still is in: Kurt Wasserberg Chair, Chuck Elliott vice Chair and Maureen Cousineau member.

Besides the struggling of the board with appointment changes there were no problems with the board. We found a working solution for our meetings and have the Chief Constable and the CAO of the RM part and present during our meetings.

2 STRATEGIC PLAN & BOARD ACTIVITIES

In 2013 the board began working on strategic planning and the mission statement and will approve and implement those two requirements in early 2014.

The Board began its' task of ensuring its obligation of implementing a policy and procedural manual is established. The Board has implemented the FIPPA policy, procedure for minute taking standards, and the procedure for complaints and their follow up.

3 FINANCIAL PLAN

2013 saw the purchase of a newer police vehicle for the Chief Constable. A 2009 Chevrolet Tahoe Police Vehicle was purchased from the City of Brandon.

The financial plan for the Police Department is located under "Appendix A".

	<u>Board Member Remuneration</u>			
	Honorarium	Meals	Mileage	Total
Charles Elliott	303.62	16.96	164.00	484.58
Maureen Cousineau	303.62	33.92	164.00	501.54

4 MEETINGS

In part due to the ongoing changes and scheduling problems the board held only three meetings in 2013. May 13, July 8, and November 4. No residents attended any of the held meetings.

The meeting minutes are attached "Appendix B".

APPENDIX "A"

RURAL MUNICIPALITY OF CORNWALLIS
POLICE DEPARTMENT FINANCIAL
YEAR ENDED DECEMBER 31, 2013

	Annual Budget	YTD Actual
Staff		
Salary / Benefits	\$34,000.00	\$35,414.00
Training & Education	\$ 400.00	\$ 153.87
Automotive / Equipment		
Insurance	\$ 1,350.00	\$ 1,712.76
R&M / Equipment	\$ 2,650.00	\$ 3,310.85
Fuel	\$ 4,000.00	\$ 6,470.32
Office		
Telephone	\$ 2,400.00	\$ 2,160.59
Office	\$ 700.00	\$ 266.09
Total	\$45,500.00	\$49,488.48
Police Board Expenditures		
Police Board Honorariums ¹	\$ 1,500.00	\$ 607.24
Meals	\$ 200.00	\$ 50.88
Mileage & Travel	\$ 300.00	\$ 328.00
Total	\$ 2,000.00	\$ 986.12

1. All Council Member expenses are budgeted and accounted for under the General Budget of the Municipality.

APPENDIX "B"

BOARD MEETING MINUTES

No formal minutes were taken at the May 13th and July 8, 2013 Board meetings.

RURAL MUNICIPALITY OF CORNWALLIS

Minutes of a Cornwallis Police Board Meeting held in the Council Meeting Room of the Municipality on Monday, November 4, 2013.

PRESENT: Chair – Kurt Wasserberg
Vice Chair – Charles Elliot
Maureen Cousineau

Chief Constable Darwin Drader
Donna Anderson, CAO

CALL TO ORDER – Chair Wasserberg

The meeting was called to Order at 7:08 P.M. Chair Wasserberg introduced all in attendance.

REPORT FROM BOARD TRAINING IN WINNIPEG -

Chair Wasserberg reported on his attendance at the four day training that he took part in. The training was spanned over four weeks in September. He reported that the information provided by the Commission Chief from Edmonton was very informative.

BUDGET ITEMS –

Chief Constable Drader reported that he is requesting a remote camera which feeds up to a kilometer away. He informed the committee that there are several locations which would benefit from the use of this equipment. The camera is approximately \$1,740.00, which includes a protective case. The camera will record the violation and then a ticket will be issued.

Chief Constable Drader reported that he has requested Crown Council's opinion on the posting of signs to notify the public that a traffic camera may be in use.

The committee will review this request during budget deliberations.

Chief Constable Drader also reported that the radar detector is getting older, but is hoping that it will last until the next vehicle purchase.

SPECIFIC CONSIDERATION OF CORNWALLIS CONSTABLE –

Chief Constable Drader is to attend a November 19, 2013 Police Commission meeting in Winnipeg.

POLICIES AND PROCEDURES OF THE BOARD -

The board reviewed the Calgary Board samples of the Minutes of the Board Meetings and Procedures of Complaints in preparation of establishing Cornwallis Board policies.

It was also noted that the Dates of the Board Meetings for 2014 must be posted in the Municipal Office and on the Municipal website.

The committee reviewed the Statistical reports to September 30, 2013. Chief Constable Drader provided an explanation to the board on the fine structure and how the municipality is compensated.

The committee will meet again in December at the call of the Chair following Chief Constable Draders' meeting in Winnipeg with the commission.

ADJOURN -

The meeting was adjourned at 7:55 pm.

"ORIGINAL SIGNED – K. WASSERGERG"

Chair